



Indigenous Outreach and Program Coordinator (Full-time GTA based)

About the Foundation

The Laidlaw Foundation supports young people in being fully engaged in the civic, social, economic and cultural life of diverse and environmentally healthy communities. At the Foundation, we recognize that young people play a pivotal role in catalyzing and accelerating lasting change and that policies, programs and services aimed at positively impacting young people need to be informed by and co-created with young people.

Overview of the Fund

Through the Indigenous Youth & Community Futures Fund (IYCFF), we invest in opportunities for Indigenous youth to connect with their land, languages and cultures, and strengthen and deepen their relationships within and across Indigenous communities. We also support the transmission of cultural practices and knowledge to future generations. We believe that these processes support the cornerstones of reconciliation efforts: decolonization, nation-building and cultural resurgence.

More specifically, the IYCFF grants are for Indigenous youth to develop and lead projects where they:

- learn about and are immersed in their lands, languages, rights, laws and cultures
- participate in everyday acts of resurgence, reclamation and wellbeing
- build relationships within and across Indigenous communities
- learn about and define for themselves what reconciliation means

The Role:

- Spreadhead the design of an Outreach plan to engage Indigenous Youth from the Rural Remote North as well as Urban Indigenous Youth in Southern areas of the province
- Serve as the primary contact for the Fund within the community, and be able to contribute with program updates at regular team meetings
- Play key role in the review and assessment of submitted applications and provide insights and knowledge from lived experiences supporting youth within Indigenous Communities across the province
- Responsible for conducting webinars and other forms of convening activities to engage a diverse group of Indigenous youth from across the province
- Responsible for maintaining communication with the Youth Advisors and facilitating convenings with Advisors, Grantees and Staff
- Responsible for conducting Monitoring tasks such as check-in calls, conducting site visits / virtual tours, and maintaining regular communication with grantees
- Ability to participate and suggest evaluation practices that ensure program evaluation with Indigenous Youth is meaningful
- Demonstrate commitment to the empowerment of Indigenous Youth voices and provide capacity building supports that empower Indigenous Youth to deliver successful projects
- Ability to demonstrate leadership as per seeing opportunities to advance the goals of the fund and making suggestions for improvements where necessary
- Able to help build a strong pipeline of suitable and qualified potential applicants
- Responsible for facilitating and maintaining healthy relationships with key stakeholders within the community
- Ability to work collaboratively on a small team and contribute to a team effort.
- Able to prioritize workload and meet deadlines
- Represent the Foundation within the wider community by regularly attending community meetings, convenings and other community events
- Support the outreach and assessment functions of the other Funding programs within the Foundation

Salary Range: \$55-60k /year

How to Apply:

Please submit your resume and cover letter to: info@laidlawfdn.org by Friday November 27, 2020 at 5pm